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Hairdresser

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a “Hairdresser”, in the “Media And Entertainment” Sector/Industry and aims at building the following key competencies amongst the learner

Program Name	Hairdresser		
Qualification Pack Name & Reference ID. ID	MES/ Q 1802,		
Version No.	1.0	Version Update Date	
Pre-requisites to Training	Class 10 th		
Training Outcomes	<p>After completing this programme, participants will be able to:</p> <ul style="list-style-type: none"> • Identify hair and make-up requirements • Manage hair, make-up and prosthetics supplies • Prepare for altering the artists' appearance • Change artist's hair style and appearance • Manage helpers and trainees • Maintain workplace health and safety 		

	25 hours Corresponding NOS MES / N 1802	creative, technical and budgetary requirements, in consultation with/supervision of Senior Designers and Producers if necessary <ul style="list-style-type: none"> Monitor and replenish stock of hair, make-up or prosthetics resources, as per requirements 	steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors,
4	Prepare for altering the artists' appearance Theory 15 hours Practical 15 hours Corresponding NOS MES / N 1803	<ul style="list-style-type: none"> Prepare, organize and keep workstation materials, equipment and on-set kit fully stocked, tidy and hygienic Explain hair and/or make up procedures to artists and invite their questions Prepare the skin and scalp appropriately for the type of contact material used Take measurements of the appropriate head and body areas for preparation of wigs, masks etc. Arrange fittings and appointments with artists' within production deadlines 	Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors,
5	Apply Make-up and Special Effects Theory 25 Hours Practical 25 hours Corresponding NOS MES / N 1804	<ul style="list-style-type: none"> Apply selected make-up to achieve the desired effect 'on camera' and maintaining continuity during shoots (where required) Assist in the maintenance of continuity of the artist's appearance Remove the make-up carefully to reduce artists' discomfort Check that the selected make-up is compatible with artists skin type and test for potential adverse skin reactions Position artists in the most appropriate position to minimize personal discomfort 	Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors,
6	Manage helpers and trainees Theory 10 hours Practical 10 hours Corresponding NOS MES / N 1807	<ul style="list-style-type: none"> Inform, or assist in informing, trainees/helpers of the hair, make-up and prosthetics process and of their responsibilities and role in the process Ensure, or assist in ensuring, that the trainees/helpers know how to find and operate the materials, tools and equipments that will be required during the process Provide clear and precise instructions to trainees/helpers during the process and ensure they are working effectively to meet the production schedule Monitor and evaluate the work of trainees/helpers in an effective, unobtrusive and objective manner Provide trainees/helpers with the opportunity to contribute and try out the work for themselves 	Laptop, white board, marker, projector,
7	Maintain workplace health and safety	<ul style="list-style-type: none"> Understand and comply with the organisation's current health, safety and security policies and procedures 	Laptop, white board, marker, projector,

	<p>Theory 15 hours</p> <p>Practical 15 hours</p> <p>Corresponding NOS MES / N 1808</p>	<ul style="list-style-type: none"> • Understand the safe working practices pertaining to own occupation • Understand the government norms and policies relating to health and safety including emergency procedures for illness, accidents, fires or others which may involve evacuation of the premises • Participate in organization health and safety knowledge sessions and drills • Identify the people responsible for health and safety in the workplace, including those to contact in case of an emergency • Identify security signals e.g. fire alarms and places such as staircases, fire warden stations, first aid and medical rooms • Identify aspects of your workplace that could cause potential risk to own and others health and safety • Ensure own personal health and safety, and that of others in the workplace through precautionary measures • Identify and recommend opportunities for improving health, safety, and security to the designated person • Report any hazards outside the individual's authority to the relevant person in line with organisational procedures and warn other people who may be affected • Follow organisation's emergency procedures for accidents, fires or any other natural calamity in case of a hazard • Identify and correct risks like illness, accidents, fires or any other natural calamity safely and within the limits of individual's authority 	
8	<p>Communication and Professional Skills</p> <p>Theory 05 hours</p> <p>Practical 05 Hours</p> <p>Corresponding NOS Bridge Module</p>	<ul style="list-style-type: none"> • Report output, efforts and schedule taken to complete the allotted task • Read and understand the script and character descriptions • Read the work plan and production schedule to ensure that progress is in line • Suggest creative ideas to the Director and supervisor • Communicate clearly and collaborate effectively with colleagues who are working with the previous or next scenes/shots • Understand the modifications required from the Director, supervisor and Producer • Discuss the challenges faced during production and discuss ways to address such challenges in future projects • Make decisions in order to be able to work collectively and independently, where required • Understand shot break up and plan effort and time required for each element of the 	Laptop, white board, marker, projector

		<p>shot</p> <ul style="list-style-type: none"> • How to plan and prioritise individual timelines and deliver on schedule • Work effectively as a member of the team and help realise overall timelines • Prioritise work-products and tasks based on requirements • Address comments and make changes • Seek assistance and guidance from the Director, Art Director and Supervisors, where required • Improve work-products and performance based on feedback received and through self-appraisal • Understand the perspective of Client, Director, Art Director and Supervisors and apply it to the artist 	
9	<p>IT Skills</p> <p>Theory 09 hours</p> <p>Practical 10 hours</p> <p>Corresponding NOS Bridge Module</p>	<ul style="list-style-type: none"> • Understand parts of a computer • Understand basics of computer and concept of motherboard • Use Microsoft Word • Use Microsoft PowerPoint • Use Microsoft Excel • Understand Internet and its uses 	<p>Power point presentation, LCD projector, Computer, LCD screen, white board, marker, pointer, Microsoft Office, Internet Connectivity</p>
	<p>Total 240 hrs</p> <p>Theory 120 Hours</p> <p>Practical 120 Hours</p>		

Grand Total Course Duration: **240 Hours**

(This syllabus/ curriculum has been approved by Media and Entertainment Skill Council)