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Hairdresser

CURRICULUM / SYLLABUS

This program is aimed at training candidates for the job of a "<u>Hairdresser</u>", in the "Media And Entertainment" Sector/Industry and aims at building the following key competencies amongst the learner

| Program Name | Hairdresser | | |
|--|---|---------------------|--|
| Qualification Pack Name & Reference ID. ID | MES/ Q 1802, | | |
| Version No. | 1.0 | Version Update Date | |
| Pre-requisites to Training | Class 10 th | | |
| Training Outcomes | After completing this programme, participants will be able to: Identify hair and make-up requirements Manage hair, make-up and prosthetics supplies Prepare for altering the artists' appearance Change artist's hair style and appearance Manage helpers and trainees Maintain workplace health and safety | | |









This course encompasses $\underline{6}$ out of $\underline{6}$ National Occupational Standards (NOS) of "<u>Hairdresser</u>" Qualification Pack issued by "Media and Entertainment Skill Council".

| S. No | Module | Key Learning Outcomes | Equipments |
|----------|---|--|--|
| 1 | Introduction and Orientation Theory 1 hours Practical 0 hours Corresponding NOS Bridge Module | Importance of media and entertainment Role and responsibility of hairdresser Technical terms associated with hairstyling | Laptop, white board, marker, projector |
| 2 | Identify hair and make-up requirements Theory 15 hours Practical 15 hours Corresponding NOS MES / N 1801 | Understand the number of characters or artists for whom hair and/or make-up design is required, in consultation with/supervision of senior designers if necessary Understand hair and make-up requirements (e.g. natural look for anchors/ presenters, prosthetics / injuries/ stains for special effects, glamorous / period/ ageing for actors etc.) from the director/ production designer/artist and design/ continuity requirements from the script (where applicable) Recognize when special requirements and effects are required to produce the design Access sources needed to research the creative aspects of the look based on the requirements Produce and finalize design ideas which are consistent with the script and sensitive to its characterization, in consultation with/supervision of senior designers and artists if necessary Understand the creative and technical requirements required to execute the look Realistically estimate the amount of preparation time, budget and resources required for the type of production being worked on, in consultation with/supervision of Senior Designers and Producers if necessary | Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors, |
| 3 | Manage Hair, Make-up and Prosthetics supplies Theory 25 hours Practical | Evaluating materials on quality, quantity, type, costs Determine the amount and quality of resources, materials, tools and equipment required to meet design specifications Determine where and how resources should be labeled, stored and arranged Select the providers of materials and equipment and purchase adequate quantity and type of products, in line with | Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair |









| | 25 hours | | creative, technical and budgetary | steamers, shampoo, |
|---|---|---|---|--|
| | Corresponding NOS MES / N 1802 | • | requirements, in consultation with/supervision of Senior Designers and Producers if necessary Monitor and replenish stock of hair, make-up or prosthetics resources, as per requirements | conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors, |
| 4 | Prepare for altering the artists' appearance Theory 15 hours Practical 15 hours Corresponding NOS MES / N 1803 | • | Prepare, organize and keep workstation materials, equipment and on-set kit fully stocked, tidy and hygienic Explain hair and/or make up procedures to artists and invite their questions Prepare the skin and scalp appropriately for the type of contact material used Take measurements of the appropriate head and body areas for preparation of wigs, masks etc. Arrange fittings and appointments with artists' within production deadlines | Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors, |
| 5 | Apply Make-up and Special Effects Theory 25 Hours Practical 25 hours Corresponding NOS MES / N 1804 | • | Apply selected make-up to achieve the desired effect 'on camera' and maintaining continuity during shoots (where required) Assist in the maintenance of continuity of the artist's appearance Remove the make-up carefully to reduce artists' discomfort Check that the selected make-up is compatible with artists skin type and test for potential adverse skin reactions Position artists in the most appropriate position to minimize personal discomfort | Laptop, white board, marker, projector, Hair Brushes and Combs, hairdressing chairs, Scissors and Hair Clippers, curling iron, big barrel curler, curling comb, hair dryer, pinup tools, roller, wigs, moustaches, hair steamers, shampoo, conditioners, hair colour, shampoo bowls(sinks), cart/trolley, pitchfork, rake, scissors, |
| 6 | Manage helpers and trainees Theory 10 hours Practical 10 hours Corresponding NOS MES / N 1807 | • | Inform, or assist in informing, trainees/helpers of the hair, make-up and prosthetics process and of their responsibilities and role in the process Ensure, or assist in ensuring, that the trainees/helpers know how to find and operate the materials, tools and equipments that will be required during the process Provide clear and precise instructions to trainees/helpers during the process and ensure they are working effectively to meet the production schedule Monitor and evaluate the work of trainees/helpers in an effective, unobtrusive and objective manner Provide trainees/helpers with the opportunity to contribute and try out the work for themselves | Laptop, white board, marker, projector, |
| 7 | Maintain workplace health and safety | | Understand and comply with the organisation's current health, safety and security policies and procedures | Laptop, white board, marker, projector, |









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| | Theory | • | Understand the safe working practices | |
| | 15 hours | | pertaining to own occupation | |
| | Dractical | • | Understand the government norms and | |
| | Practical 15 hours | | policies relating to health and safety | |
| | 13 flours | | including emergency procedures for illness, accidents, fires or others which | |
| | | | may involve evacuation of the premises | |
| | Corresponding | | Participate in organization health and | |
| | NOS | | safety knowledge sessions and drills | |
| | MES / N 1808 | | Identify the people responsible for health | |
| | | | and safety in the workplace, including | |
| | | | those to contact in case of an emergency | |
| | | • | Identify security signals e.g. fire alarms | |
| | | | and places such as staircases, fire | |
| | | | warden stations, first aid and medical | |
| | | | rooms | |
| | | • | Identify aspects of your workplace that | |
| | | | could cause potential risk to own and | |
| | | | others health and safety | |
| | | • | Ensure own personal health and safety, and that of others in the workplace | |
| | | | though precautionary measures | |
| | | | Identify and recommend opportunities for | |
| | | | improving health, safety, and security to | |
| | | | the designated person | |
| | | • | Report any hazards outside the | |
| | | | individual's authority to the relevant | |
| | | | person in line with organisational | |
| | | | procedures and warn other people who | |
| | | | may be affected | |
| | | • | Follow organisation's emergency | |
| | | | procedures for accidents, fires or any other natural calamity in case of a hazard | |
| | | | Identify and correct risks like illness, | |
| | | | accidents, fires or any other natural | |
| | | | calamity safely and within the limits of | |
| | | | individual's authority | |
| 8 | Communication | • | Report output, efforts and schedule taken | Laptop, white board, |
| | and Professional | | to complete the allotted task | marker, projector |
| | Skills | • | Read and understand the script and | |
| | Theomi | | character descriptions | |
| | Theory 05 hours | • | Read the work plan and production | |
| | OJ HOUIS | | schedule to ensure that progress is in line | |
| | Practical | • | Suggest creative ideas to the Director and supervisor | |
| | 05 Hours | | Communicate clearly and collaborate | |
| | | | effectively with colleagues who are | |
| | | | working with the previous or next | |
| | | | scenes/shots | |
| | Corresponding | • | Understand the modifications required | |
| | NOS Dridge Medule | | from the Director, supervisor and | |
| | Bridge Module | | Producer | |
| | | • | Discuss the challenges faced during | |
| | | | production and discuss ways to address | |
| | | | such challenges in future projects | |
| | | • | Make decisions in order to be able to | |
| | | | work collectively and independently, where required | |
| | | _ | Understand shot break up and plan effort | |
| | | | and time required for each element of the | |
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| | | shot How to plan and prioritise individual timelines and deliver on schedule Work effectively as a member of the team and help realise overall timelines Prioritise work-products and tasks based on requirements Address comments and make changes Seek assistance and guidance from the Director, Art Director and Supervisors, where required Improve work-products and performance based on feedback received and through self-appraisal Understand the perspective of Client, Director, Art Director and Supervisors and apply it to the artist | |
|---|--|---|--|
| 9 | IT Skills Theory 09 hours Practical 10 hours Corresponding NOS Bridge Module | Understand parts of a computer Understand basics of computer and concept of motherboard Use Microsoft Word Use Microsoft PowerPoint Use Microsoft Excel Understand Internet and its uses | Power point presentation, LCD projector, Computer, LCD screen, white board, marker, pointer, Microsoft Office, Internet Connectivity |
| | Total 240 hrs Theory 120 Hours Practical 120 Hours | | |

Grand Total Course Duration: 240 Hours

(This syllabus/ curriculum has been approved by Media and Entertainment Skill Council)