

EEXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF INSTITUTIONS FOR ORGANISING HEALTH CAMPS

Tenders/Bids are invited from NGOs/Hospitals/Health College etc. for Empanelment of organizations for organising Health camps sponsored by National Safai Karamcharis Finance & Development Corporation under the Self Employment Scheme for Rehabilitation of Manual Scavengers (SRMS) and its CSR initiatives on Pan India Basis. The details of Notice for Empanelment including eligibility criteria are available at NSKFDC website: www.nskfdc.nic.in and Central Public Procurement Portal at: www.eprocure.gov.in

The institutions fulfilling the conditions shall submit the bid with requisite documents latest by 3.00 P.M. on 25th February, 2021 addressed to "The GM, National Safai Karamcharis Finance & Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Area Phase-III, New Delhi – 110020.

- Note:**
1. NSKFDC reserves the right to reject the bid applications without assigning any reason whatsoever.
 2. Any further corrigendum or information on bid opening dates etc. in respect of this E.O.I. shall be available at NSKFDC Website: www.nskfdc.nic.in

Place: New Delhi

Dated: 29.01.2021

National Safai Karamcharis Finance & Development Corporation (NSKFDC)

(A Govt. of India Undertaking, Ministry of Social Justice & Empowerment)

Regd. office: NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Area Phase-III, New Delhi
– 110020

Tel: 011-26382476,26382477,26382478

Visit us at: www.nskfdc.nic.in Email: nskfdc-msje@nic.in

Ref: NSFKDC/SRMS/Health Camps/Eol/00/2021

Dated: 29.01.2021

NOTICE FOR EMPANELMENT OF INSTITUTIONS FOR ORGANISING HEALTH CAMPS

1. National Safai Karamcharis Finance and Development Corporation (NSKFDC), is a Govt. of India Undertaking under the aegis of Ministry of Social Justice & Empowerment. The Corporation was incorporated on 24th January, 1997 as a Company not for profit under Section 25 of the Companies Act, 1956 (now under Section 8 of the Companies Act, 2013), with an objective to promote socio-economic development of Safai Karamcharis(including waste pickers), manual scavengers and their dependants. NSKFDC is also the nodal agency for implementation of the Self Employment Scheme for Rehabilitation of Manual Scavengers (SRMS), which has a component of health camps for the manual scavengers, safai karamcharis and their dependants. Further, under its CSR activities also NSKFDC organizes 'Health Camps' on Pan India basis specially in/around clusters where its target group i.e. Manual Scavengers, Safai Karamcharis (including wastepickers) are residing.
2. The camps are intended to provide basic health check up facilities including Blood Pressure/Sugar check, Eye check-up, provision of free near vision spectacles, free medicines on requirement basis. Doctors including General Physician, Eye-specialist and a gynaecologist are required to attend the patients.
3. Applications/Technical Bid in Annexure-I(a) & I(b) are invited from eligible institutions for empanelment with NSKFDC for organizing Health camps on Pan India Basis on a prescribed consolidated Internal Standard Fee Structure(ISFS) of Rs. 30,000/- per health camp. Interested institutions, who fulfill the following criteria may apply for empanelment with NSKFDC.
4. **Eligibility:** All types of institutions (Government/non-government), which are duly registered under any statute in India are eligible for empanelment, who fulfill the following criteria:

Sl. No.	Eligibility
i)	The institutions/Body/Trust/Societies/Hospital/Medical College etc. should be atleast 3 years old as on 31.12.2020. It should be having valid registration certificate under the relevant statute, under which it had been incorporated. It should have Governing Council/Board of Directors.
ii)	Its accounts should have been audited upto 31.12.2019/31.3.2020 (whichever is applicable), by a firm of Chartered Accountants.
iii)	It should not have been black-listed or declared insolvent at any point of time.
iv)	Voluntary organization/NGO should be mandatorily registered with the Niti Ayog, Govt. of India (NGO Darpan Portal) and have a UID No.

v)	It should have a valid PAN Number, GST number (if applicable).
vi)	It should have average annual gross receipts income of atleast Rs.10.00 lakhs during the last two financial years.
vii)	It should have organized atleast 10 Health camps upto 31.12.2020 with specialist doctors of atleast two disciplines.
viii)	It should have worked with any Government Body of Central or State Government/ autonomous bodies or a PSU or any other reputed organization for organizing Health camps.
ix)	It should have atleast 3 Doctors on its panel for organizing such camps, out of which there must be a General Physician, Eye-specialist and a gynaecologist. Or It should have on its panel hospitals atleast at 10 locations in India.

4. Procedure for Empanelment:

- i) NSKFDC would open and scrutinize the Technical Bid. Those institutions who qualify the eligibility criteria as mentioned in para 3 above shall be shortlisted and would be eligible for empanelment subject to the condition that they accept the Terms and Conditions of NSKFDC.
- ii) The number of institutions to be empanelled shall be determined by the NSKFDC based on the requirement and the geographical area being covered by the qualifying and willing organisations. MD, NSKFDC shall have sole discretion to allot the geographical area to each qualified, selected and willing organization. Allotment of geographical area can be withdrawn at any time at the discretion of MD, NSKFDC. NSKFDC may, at its discretion, at any point of time, assign camps in any geographical area to any empanelled organization for organizing the Health-cum-Awareness Camps.
- iii) The empanelment for any organization shall be made initially for a period of one year which may be extended by another two years subject to requirement and discretion of NSKFDC.
- iv) The performance of the institution shall be reviewed by NSKFDC from time to time. If the performance is not found satisfactory, the NSKFDC reserves the right to cancel the empanelment of the institution and withdraw any sanction or part thereof.

5. Terms and Conditions for empanelment and charges payable to the empanelled institution.

- i) The empanelled institution shall hold Health camps in which experienced Doctors, namely one physician, one Eye specialist and one Gynaecologist should be deputed. The free health check up should invariably include blood pressure, sugar test, Eye testing, provision of free near vision spectacles) and providing basic medicines free of cost for atleast 5 days. As far as possible generic medicines would be provided and prescribed.
- ii) The empanelled organisations will make all physical/other arrangements at the site of camps.

- iii) All other activities including giving adequate publicity in nearby areas of the camps and obtaining relevant approval, required if any, will be the responsibility of the institution.
- iv) The organization will make arrangements for publicity of the schemes of NSKFDC at the venue of the health camp and shall be responsible for making arrangements of tables, chairs and public address system etc. for this purpose.
- v) The organization will also invite the concerned District Officials to attend the health camp, which may include district magistrate/collector, Social Welfare Officer or any other relevant officer.
- vi) Each health camp will be conducted over a period of minimum 4 hours for which the exact time may be decided locally or as per the direction of NSKFDC.
- vii) Any liability/claims arising due to organizing of camps shall be that of the empanelled institution. It will be the sole responsibility of the institution/agency to ensure that the treatment/attention offered to the beneficiaries are safe and proper.
- viii) Empanelled institution will comply with other terms and conditions as may be specified in the Sanction letter of NSKFDC or as per directions of NSKFDC from time to time.
- ix) NSKFDC plans to sponsor holding of Health Camps at any place(s) in the country specifically in/around places where Safai Karamcharis and manual scavengers are available. NSKFDC may, at its discretion, assign work and venues to any one or more of the empanelled institution(s) at any time, depending upon its requirement. NSKFDC would also seek action plan from the concerned empanelled organizations for organizing the health camps immediately after allotment/sanction of health camps.
- x) The charges payable to the empanelled institution shall be in accordance with the limit determined by NSKFDC for the Internal Standard Fee Structure(ISFS). The said fee shall be non-negotiable. Only in exceptional circumstances if it is required, NSKFDC may consider modification of fee for particular special camp/assignment. The decision of NSKFDC shall be final and binding in this regard. The institution shall be reimbursed, on the basis of proper invoice for the services rendered by it. The invoice should be supported by a brief report/impact of the Health camp, details of Doctors, patients registered and examined and highlight cases where serious diagnosis were made and referred for further surgical/other interventions. Hard copies & soft copies of photographs, clipping etc. are also to be shared with NSKFDC on Whatsapp Group/email.
- xi) **Deductions & Penalty:** If there is any deficiency in the services, the deduction of the said doctor/service will be made from the invoice @ of the ISFS rate given in Table A of Annexure II.
- xii) It should be committed to cover atleast one State fully for organizing Health camps.

- xiii) The institution will give complete publicity to NSKFDC and its schemes during the camps and would also facilitate participation of NSKFDC and its stakeholders for spreading awareness about the schemes.
- xiv) In case of detection of serious ailments, which may require other procedure, the institution will make arrangements for treatment either free of cost or at subsidized cost in any recognized hospital.

6. Submission & Evaluation of BIDS:

- i) Technical Bid {Annexure I(a) & I(b)} and Expression of Interest (all pages) alongwith supporting documents must be duly signed by the Authorised Signatory. The entire set of documents is required to be sent to GM, National Safai Karamcharis Finance & Development Corporation, NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Area Phase-III, New Delhi – 110020 on or before 25.02.2021 (3.00 PM).
- ii) In the event of any doubt or difference of opinion regarding the terms and conditions of empanelment, the decision of Managing Director, NSKFDC shall be final and binding. NSKFDC reserves the right to amend, modify or change the terms and conditions of empanelment as deemed necessary.
- iii) The technical bids will be opened and evaluated by a nominated committee of Corporation to assess fulfillment of all technical qualification criteria (refer Annexure I(a)). Towards the same, NSKFDC may at its discretion, seek any clarifications/documents from the bidders.
- iv) In case more than one organization is shortlisted for any State, NSKFDC will have discretion to select one or more of them at its discretion. The empanelled organizations will be allotted the geographical areas based on the comparative strength of the respective organizations and requirement of NSKFDC and the decision of NSKFDC in this regard shall be final and binding on all organisations.
- v) Please note that the Empanelment process can be cancelled by National Safai Karamcharis Finance & Development Corporation (NSKFDC) at its discretion.
- vi) **Tender Fee:** Tender Fee of Rs. 500/-(Rs. five hundred only) will be charged, which is to be submitted along with the Technical Bid in the form of Demand Draft, from any of the Scheduled Bank drawn in favour of National Safai Karamcharis Finance and Development Corporation payable at New Delhi. The MSME agency/units shall be exempted from submission of Tender Fee on production of proof of current registration certification from MSME/NSIC for the tendered item.
- vii) **EMD:** The Earnest Money Deposit (EMD) amounting to Rs.5,000 (Rs Five Thousand Only) should be necessarily submitted along with the Technical Bid in the form of Demand Draft, from any of the Scheduled Bank drawn in favour of National Safai Karamcharis Finance and Development Corporation payable at New Delhi and valid for a period of 90 days. Bids not accompanied by tender fee or EMD or without proper

validity will be summarily rejected. The MSME agency/units shall be exempted from submission of EMD on production of proof of current registration certification from MSME/NSIC for the tendered item. The EMD shall be refunded (without interest) in respect of unsuccessful bidders. In the case of successfully empanelled institutions, the EMD shall be continued to be kept as Performance Security (without interest), which shall be refunded to such institution after the end of the empanelment period or satisfactory completion of assigned work, whichever is later.

viii) **Validity:** The bid should be valid for a period of 180 days from the date of opening of financial bid.

ix) **Important Dates:**

Sl. No.	Activity	Timeline
1.	Last Date & Time for receipt of Bids	25.02.2021(3.00 PM)
2.	Opening of Technical Bids	Examination of technical bids may take time depending on the volume of response received. Committee nominated by NSKFDC would open and examine the bids and recommend the eligible organizations for empanelment.

x) **Performance Guarantee:**

Successful bidder shall have to submit performance guarantee of Rs.5,000 along with acceptance of contract, in case they are exempt from EMD.

Note: For any further announcement please visit NSKFDC website: www.NSKFDC.nic.in

**National Safai Karamcharis Finance & Development Corporation (NSKFDC)
(Empanelment of organizations for organizing Health-cum Awareness Camps
during 2021-22)**

Technical Bid: Annexure-I (a)

Sl. No.	Details		
1.	Name of Institution		
2.	Date of Formation		
3.	Registered Address		
4.	Address for Correspondence		
5.	Telephone No.		
6.	Mobile No.		
7.	Fax No.		
8.	Email Address		
9.	Eligibility	Documentary Evidence (self-certified) to be enclosed.	Details/Page No.
i)	The institutions/Body/Trust/Societies/Hospital/Medical College etc. should be atleast 3 years old as on 31.12.2020. It should be having valid registration certificate under the relevant statute, under which it had been incorporated. It should have Governing Council/Board of Directors.	a) Copy of the Registration Certificate and its renewal certificate showing validity. b) List showing name and residential addresses of the Board/Council members with designation, mobile/phone number, Aadhar Card No., if any.	
ii)	Its accounts should have been audited upto 31.12.2019/31.3.2020 (as the case may be) by a firm of Chartered Accountants.	a) A copy of the Audited accounts for the years 2018-19 and 2019-20 alongwith Auditors Report. b) A copy of last Annual Report of the institution be also provided.	
iii)	It should not be black-listed or declared insolvent at any point of time.	Self-certified certificate signed by the Head of the Institution/authorized signatory.	
iv)	Voluntary organization/NGO should be mandatorily registered with the NitiAyog, Govt. of India (NGO Darpan Portal) and have a UID No.	Evidence of Unique ID and Registration of the portal.	
v)	It should have a valid PAN Number, GST NO. (if applicable).	Copy of PAN CARD /GST Registration Certificate	
vi)	It should have average annual gross receipts income of Rs.10.00 lakhs during 2018-19 and 2019-20	A certificate from CA specifying year-wise (2018-19 and 2019-20) gross receipt/income.	
vii)	It should have organized atleast 10 Health camps upto 31.12.2020 with specialist doctors of atleast two disciplines.	a) Statement showing the details of atleast 10 health camps organized upto 31.12.2020 as per Annexure I (b).	
viii)	It should have worked with any Government Body of Central or State Government/autonomous bodies or a PSU or any reputed organization for organizing Health camps.	a) Copy of letters (atleast one) from the sponsoring body i.e. from Central Govt./State Govt./PSUs/Govt. Bodies/reputed organisations.	
ix)	It should have atleast 3 Doctors on its panel for organizing such camps, out of	List of Doctors may be provided with their names, qualification & area of	

Sl. No.	Details	
	which there must be a General Physician, Eye-Specialist and a gynecologist. Or It should have on its panel hospitals at least at 10 locations in India.	specialization. or List of hospitals may be provided with locations.
x)	It should be willing to cover atleast one State fully for organizing Health camps.	Names of States/UTs (in the order of preference) agreed to be covered by the bidder.
xi)	Name, Address & contact detail of Authorised Signatory to the Tender	Original letter of authority from the bidding institution with requisite details of authorized signatory and his attested signatures.

Declaration:

I hereby declare that above information submitted by me is true, correct and nothing is concealed and in the event it is found that any information is false or concealed or incomplete, NSKFDC can take action against me including cancellation of my empanelment.

Date:

Signature of Authorised Signatory)

Place:.....

Name.....

Designation.....

Contact No/Cell No.....

Email ID

**National Safai Karamcharis Finance & Development Corporation (NSKFDC)
(Empanelment of organizations for organizing Health-cum Awareness Camps
during 2021-22)**

Technical Bid: Annexure-I (b)

**Detailed statement of Health Camps organized by the Bidder
(Bidder's Name.....)**

Sl. No.	State/UT	Venue of Camp (District, Village/Town Name)	Type of Health Camp (facilities)	No. of Doctors attended the camp	No. of patients checked	Disciplines of specialist doctors	Name of the Sponsoring institution, if any	Date
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10								

Note: The details of atleast 10 camps held during last three years upto 31.12.2020 to be endorsed in above format.

Date:

(Signature of Authorised Signatory)

Place:.....

Name.....

Designation.....

Contact No/Cell No.....

Email ID

National Safai Karamcharis Finance & Development Corporation

(Empanelment of organizations for organizing Health-cum Awareness Camps during 2021-22)

Annexure-II

Table-A,

Rate of per Health-cum-Awareness Camp deductions*

Required Services & Doctors during the Health-cum-Awareness Camps (Per Camp):

S.N.	Details	Unit	Quantity	Rate of Deductions* Per Camp - (Rs.)
1.	General Physician	Nos.	1	3500
2.	Gynae	Nos.	1	3500
3.	Eye Specialist	Nos.	1	3500
4.	Set of eye testing lenses with Optometrist	Nos.	1	1500
5.	Computerised Eye testing equipment	Nos.	1	1000
6.	Optometrist/technician for Computerised Eye testing equipment	Nos.	1	750
7.	Registration / Coordinator	Nos.	2	1500
8.	Pharmacist	Nos.	1	1000
9.	BP Technician	Nos.	1	750
10.	Sugar Technician	Nos.	1	750
11.	Spectacles distribution Asstt.	Nos.	1	750
12.	Medicines	Lump sum	Per Camp	Mandatory
13.	Spectacles (Free:50)	Nos.	Rs.75 per pair of spectacles to be deducted/added for less or more than 50 number of spectacles distributed.	
14.	Sugar check kit	Nos.	Upto50	750
15.	Camp Venue/Tentage (not Payable, if arranged by NSKFDC or its other partner)	Lump sum	Per Camp	Mandatory (if arranged by NSKFDC: 5000)

*** Note : In case of non provision of any of the above services the deductions will be made in terms of clause 5(xi).**