



National Safai Karamcharis Finance and Development Corporation (NSKFDC)

Request for Proposal (RFP)

**for hiring of furniture and making of Hoardings, Panels etc. for India
International Trade Fair (IITF)-2024
to be held from 14.11.2024 to 27.11.2024 at Hall No.5, Ground Floor,
Bharat Mandapam, New Delhi**

Date of issue of notice: **23.10.2024**

Issued by:

National Safai Karamcharis Finance and Development Corporation (NSKFDC)

(A Govt. of India undertaking under the Ministry of Social Justice & Empowerment)

Regd. office: NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Area Estate-III, New Delhi-110020

Tel: 011-26382476, 26382478

Visit us at: www.nskfdc.nic.in Email: nskfdc-msje@nic.in


 ISO 9001:2015	NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC) NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Estate-III, New Delhi-110020 Email: nskfdc-msje@nic.in; Website: www.nskfdc.nic.in	
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**(Tender Document)
CPP Portal**

Request for Proposal (RFP) is invited for hiring of furniture and making of Hoardings, Panels etc. for IITF-2024 to be held from 14.11.2024 to 27.11.2024 at Hall No.5, Ground Floor, Bharat Mandapam, New Delhi

Estimated cost of Tender	Rs. 3,50,000/-
Earnest Money Deposit (EMD)	Rs. 7,000/-
Tender fee	Rs. 1,000/-
Last Date & Time for receipt of Bids	04.11.2024 (upto 5:00 PM)
Date & Time of opening the Technical and Financial Bids	05.11.2024 at 11:00 AM
Date of completion of work	w.e.f. 13.11.2024

The tender document is available on Central Public Procurement Portal (CPP Portal) i.e. <http://eprocure.gov.in> and the website of NSKFDC i.e. www.nskfdc.nic.in. The intending bidders may download the Tender document from the above mentioned website. The interested bidders may submit the bids in two bids systems {i.e. (i) Technical Bid and (ii) Financial Bid} in the prescribed proforma. The Earnest Money Deposit (EMD) should be submitted in the form of Demand Draft, from any of the Scheduled/Nationalised Bank in India, drawn in favour of NSKFDC payable at New Delhi. The Bid submitted without EMD in the prescribed formats or valid NSIC/MSME certificate of exemption for the tendered items will not be accepted.


(Suresh Kumar)
Chief Manager (Admin.)



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**(Tender Document)
CPPP**

NSKFDC/Admin./IITF-2024/126/2024/961

Dated: 23.10.2024

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

National Safai Karamcharis Finance and Development Corporation (NSKFDC), a Government of India undertaking under the aegis of Ministry of Social Justice & Empowerment. NSKFDC was incorporated on 24 January, 1997 under Section 8 of Companies Act 2013 (earlier Section 25 of the Companies Act, 1956) as a Company not for profit for all round socio-economic upliftment of the Safai Karamcharis, Waste Pickers, Manual Scavengers and their dependants throughout India.

NSKFDC invites Financial Bid for the following display materials, furniture and other items etc. for the stalls of NSKFDC, NBCFDC & NSKFDC for IITF-2024 to be held from 14.11.2024 to 27.11.2024 at Hall No.5, Ground Floor, Bharat Mandapam, New Delhi provided by the Ministry of Social Justice & Empowerment, Govt. of India, as per details given below:-

S. No.	Service	Quantity	Unit Rate	Amount
1.	System Stall Table	100 nos.		
2.	Sofa Set White Leather (reception)	09 seats		
3.	Center Table (reception)	04 nos.		
4.	Normal chair white (reception)	10 nos.		
5.	Tea coffee & refreshment (reception)	300 person (as per actual quantity)		
6.	Water dispenser with 5 jar of 20 ltrs. each day from 14 th to 27 th November, 2024	01 no.		
7.	Photograph (video & photo) as per requirement	03 days only		
8.	Rajasthani/Haryanvi cotton Pagri	10 nos.		
9.	Arch gate (11ftx4ft)	04 nos.		
10.	Vinly with lamination Poster/panel of corporations scheme (6ftx3ft)	06 nos.		
11.	Colaz panel (6ftx3ft) for the photographs	06 nos.		
12.	Sun board (6ftx3ft) - Colaz	04 nos.		
13.	Sun board (1ftx1ft) - beneficiaries details	120 nos.		
14.	Flower decoration	02 nos.		
Total				
GST (%)				
Grand Total				

The above said items shall be required for 14 days from 14.11.2024 to 27.11.2024 for India International Trade Fair (IITF)-2024 at Hall No. 5, Ground Floor, Bharat Mandapam, New Delhi.

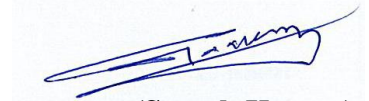
It is requested to kindly quote your best rate through CPP Portal by 04.11.2024 (upto 5:00 PM).

The work may be awarded to the L-I party on the basis of total overall lowest rate quoted by the party for all items.

The bids should be typed only, hand written, Incomplete bids will be summarily **Rejected** without giving any reason what so ever.

Please read and sign the attached Terms and Conditions and attach with the quotations as token of your acceptance of the same.

For and on Behalf of NSKFDC



(Suresh Kumar)
Chief Manager (Admin.)

Terms and Conditions

1. Only sealed bids will be accepted till 04.11.2024 (upto 5:00 PM)
2. The cost would be including all taxes.
3. The work will be allotted on overall lowest rates basis.
4. Rates must be filled in the format only otherwise tender will not be considered.
5. Where cost has been mentioned as “As per actual” the cost would be considered already included. No payment will be made for that service although the party has to provide those services on their own cost. No payment will be made by the Corporation.
6. Rates, wherever required, may be quoted for all fourteen days.
7. All the pages of document should be signed by the bidder or its authorized person with Seal.
8. Any other terms & conditions written or printed on the Quotation/tender document by the bidder, or otherwise sent along with tender, will not be accepted and will not binding.
9. The bids should be typed only, hand written, Incomplete bids will be summarily **Rejected** without giving any reason what so ever.
10. NSKFDC reserves the right to accept/reject any/all the quotations received without assigning any reasons what so ever.
11. For settlement of any disputes only courts in Delhi shall be jurisdiction.
12. The bidder should inspect the site before quoting rates so as to make an assessment of the requirement. Later on, no request to change or misunderstanding shall be entertained.
13. Rates should be inclusive of all taxes. No revision of rates shall be allowed under any circumstances whatsoever.
14. The company required to fill the Technical details mentioned at **Annexure-A** and the attested copies of the supporting documents should be attached with the quotation.
15. The successful bidders who have been awarded the work shall liable to pay penalty for any omission(s) during the exhibition.
16. The Bidder shall themselves be responsible for payment of wages and other statutory benefits to the staff deployed by them for the work. They shall also indemnify NSKFDC and all its participating agencies, and Govt. of India from any claim which arises on the bidder in future or during the celebration days in connection with organization of this exhibition.
17. If any assigned work/job is withdrawn proportionate amount would be deducted for the same.
18. Bills should be in duplicate giving specification, amount and enclosed text of the flex prints in case of printing.
19. The bidder would have to sign on the page of the terms and conditions as a token of acceptance of the term and conditions mentioned herein.
20. If any items increase or decrease the payment will be made accordingly on proportionate rates.
21. The payment will be released after completion of event and submission of original bill by the party.

(Signature of the Authorized persons of the agency)

For Accepting the above terms and conditions

Format for filling of Technical details of Company

S. No.	Particular	Details to be filled by the company
1.	Name of the Agency/Firm with complete Address	
2.	Agency/firm (Contact No., E-mail, Fax)	
3.	Name of the representative of the Company with Mobile no., E-mail	
4.	Registration No. of the Agency/firm (copy enclosed)	
5.	PAN No. of the Agency/firm (copy enclosed)	
6.	IT return of the last three years (copy enclosed)	
7.	GST No. (copy enclosed)	
8.	Service Tax no. (copy enclosed)	
9.	The firm should enclose a certificate that it has not been black-listed by any Ministry/ Government Department/ PSU etc. (copy enclosed)	
10.	Three years experience for holding event work in the past three years provides the copies of the work order.	

(Signature of the Authorized persons of the agency)

For Accepting the above terms and conditions