



NATIONAL SAFAI KARAMCHARIS FINANCE AND DEVELOPMENT CORPORATION (NSKFDC)

(A Government of India Undertaking under the Ministry of Social Justice and Empowerment)

Hiring for Project Managers under NAMASTE

NSKFDC is the nodal agency for implementing the National Action for Mechanized Sanitation Eco-system (NAMASTE) scheme, aimed at zero sanitation deaths and ensuring safety and dignity of sewer and septic tank workers. NAMASTE is being implemented in all cities of the country focusing on sewers and septic tank workers. The scheme has been recently modified to include Waste Pickers as well and various scheme benefits are to be extended to the waste pickers under the scheme across the country.

NSKFDC requires young and dynamic professionals to work as Project Managers purely project based and temporarily under Project Implementation Unit (PIU) to be set up for implementation of the Waste Picker component of NAMASTE.

The Information Brochure containing eligibility conditions, work profile and format of application etc. may be downloaded from NSKFDC website: <https://nskfdc.nic.in/en/content/home/recruitment-0> Applications complete in all aspects should be submitted latest by 20.10.2024.

Hiring for Project Managers

National Safai Karamcharis Finance and Development Corporation (NSKFDC) invites applications from eligible individuals for hiring of **Project Managers** for implementation of the Waste Pickers Component under National Action for Mechanised Sanitation Ecosystem (NAMASTE) scheme as per following criteria:

S. No.	Detail of Post	No. of posts	Age	Essential Qualifications	Monthly remuneration
1.	Project Manager	08+01	21-35 years (as on 20.10.2024)	a. Essential: 1) Graduate or Post Graduate degree from a recognized university in Urban Planning, Social Work/ Rural Development, Public Policy, Business Administration, Sociology, Anthropology, Commerce, Science or other related fields, with at least 55% marks. 2) Two years' relevant work experience in case of Graduate candidates 3) Excellent communication (both oral and written) in English and the official language of the State/UT of deployment. 4) Computer proficiency in MS Office and proficiency of working on various mobile applications. b. Desirable: 1) Relevant work experience of two (02) years for Post Graduate Candidates.	Rs. 55,000/- (all inclusive)

- The detailed terms of reference for the advertised post are attached herewith.
- NSKFDC reserves the right to accept or reject the applications without assigning any reasons.
- The terms and conditions for issues related to engagement of Project Managers shall be regulated by NSKFDC's Guidelines in this regard as framed and modified from time to time.
- The applicant should have a valid personal email ID, which should be kept active at least till the completion of this engagement process. NSKFDC shall send all communication to the said email ID. In case, a candidate does not have a valid personal email ID, he/she should create one before applying for the advertised post.
- The last date for receipt of applications is 20.10.2024.

7. How To Apply:

- a) Eligible and interested candidates are required to apply latest by 20.10.2024, on plain A-4 size paper in the application format given in this notification. They may email the filled in scanned application, duly signed by the applicant on the official email of NSKFDC. Hard copy of the application may be sent at the same time.
- b) Copy of relevant documents in support of educational qualification, experience, age, address, identity etc. are required to be attached with the application. However, the candidates who are called for interview would be required to produce the originals.
- c) Interested candidate may apply through e-mail at nskfdc-msje@nic.in. In addition, the hard copy of the applications complete in all aspects shall also be sent to “The Managing Director, National Safai Karamcharis Finance and Development Corporation (NSKFDC), NTSC, 3rd Floor, E-Block, NSIC, Okhla Indl. Areas Estate-III, New Delhi 110020”.
- d) Decision of NSKFDC on the criteria of shortlisting of candidates and their selection would be final and binding.

Terms and Conditions of Engagement of Project Managers to be set up for implementation of National Action for Mechanised Sanitation Ecosystem (NAMASTE) scheme

1.	Name of the Post	:	Project Manager
2.	No. of Vacancies	:	08 + 01
3.	Period of engagement	:	Upto March, 2026. However, period of engagement may be extended based on requirement and performance of Project Managers.
4.	Nature of engagement	:	The engagement would be purely project based and temporary. They will have no claim whatsoever for continuing their services in any capacity. NSKFDC reserves the right to terminate the same at any time without prior notice and with immediate effect without remuneration or notice period in following cases: - a) They are unable to satisfactorily complete the assigned tasks; b) They are found lacking in honesty and integrity or violates the confidentiality clause; c) They are absent from duty without authorization; d) The Department chooses not to renew the contract at the end of the initial period of engagement; e) Any other reason.
5.	Scope of duties	:	<ol style="list-style-type: none"> 1. Assist in monitoring the scheme implementation and supporting the state level authorities in carrying out the profiling exercise and implementing other scheme components. 2. Providing training to the concerned officials and CSOs, District level officials on the profiling exercise using the NAMASTE App and formulation of Training material and FAQs for ULB level officers Panchayat/Block level officials. 3. Helping in resolution of technical errors faced by the States during profiling and validation exercise 4. Oversee the day-to-day implementation of the scheme, coordinate with state and district authorities, and promptly resolve issues as 2-3 states may be assigned to each Project Manager. 5. Coordinate with States for regular updates to the NAMASTE MIS Portal and compilation of periodic reports from MIS. 6. Provide scheme related data and its presentation periodically to State Nodal Officers and other related stakeholders. 7. Assist in design and implementation of IEC (Information, Education, and Communication) communication strategy. 8. Assist in real-time monitoring of the scheme implementation progress and documenting best practices. 9. Provide necessary coordination support in establishing linkages with line departments and ministries for the implementation of related scheme components. 10. Provide periodic information for regular monitoring and course correction 11. Reporting any deviations/variations in the scheme implementation by the State units 12. Any other tasks assigned.

6.	Job Location	:	They would be deployed in Delhi but will have the liability to serve anywhere in India
7.	Eligibility and Educational Qualifications	:	<p>a. Essential:</p> <ol style="list-style-type: none"> 1) Graduate or Post Graduate degree from a recognized university in Urban Planning, Social Work/ Rural Development, Public Policy, Business Administration, Sociology, Anthropology, Commerce, Science or other related fields, with at least 55% marks. 2) Two years' relevant work experience in case of Graduate candidates 3) Excellent communication (both oral and written) in English and the official language of the State/UT of deployment. 4) Computer proficiency in MS Office and proficiency of working on various mobile applications. <p>b. Desirable:</p> <ol style="list-style-type: none"> 1) Relevant work experience of two (02) years for Post Graduate Candidates.
8.	Age Limit	:	21-35 years (as on 20.10.2024)
9.	Remuneration & Entitlements	:	Consolidated monthly remuneration of Rs. 55,000/-
10.	Leave	:	The Project Manager shall be entitled to avail 12 days Casual Leave on pro rata basis. The unavailed leave during the contract of one year will neither be carried forwarded to next year nor can be encashed.
11.	Requirement of prior notice	:	In case the Project Manager seeks termination of the contract before the expiry of period of engagement, he/she can do so upon giving 30 days' notice to the Department
12.	Confidentiality Case	:	<ol style="list-style-type: none"> 1. Project Manager shall not divulge any confidential information that he/she may have come across during the period of his/her engagement in NSKFDC to anyone who is not authorized to have the same. 2. Project Manager shall maintain absolute integrity, devotion to duty, confidentiality and secrecy of information handled by him/her. The secrecy and confidentiality shall be maintained even after the termination of the contract.
13.	Conflict of Interest	:	Project Manager shall be expected to follow the general conduct rules and regulations laid down by the NSKFDC. In case the services of the Project Managers are not found satisfactory or found in conflict with the interest of the NSKFDC, his/her duties are liable to be terminated/ discontinued without assigning any reason thereof.
14.	Working hours	:	Project Manager may follow the normal working hours as prescribed (i.e. 09.30 AM to 06.00 PM from Monday to Friday). However, as per the exigency one has to sit late or come to office on holidays to complete time bound work as assigned by senior officers.
15.	Other Requisites	:	1. Project Manager would be required to arrange a good working condition laptop and Smart mobile phone during the period of engagement for his/her use. For this, they will not be paid any extra amount.

			2. No TA/DA will be paid for their movement in NCR
--	--	--	--

Pro forma for applying the position of Project Manager in National Safai Karamcharis Finance and Development Corporation

Affix latest
passport
size
photograph

A. Position Applied for:

B. Personal Information: (Please fill in BLOCK LETTERS)

1.	Full Name							
2.	Father's/Husband's Name							
3.	Address for Communication							
4.	Permanent Address							
5.	Telephone/Mobile No.							
6.	Alternate Contact No.							
7.	E-mail ID							
8.	Date of Birth							
10.	Nationality							
12.	Category	SC	ST	OBC	EWS	EX-SM	PH	UR

C. Educational/Professional Qualification

Qualification (starting 10 th standard)	Subjects	Percentage of marks	Year of Passing	Name of Board/University/ Institution

D. Details of previous employment/experience with valid documentary evidence (Chronological Order) if any

Name of the Organisation	Designation	Period		Duration	Nature of Duties	Key Achievements
		From	To			

General Conditions: -

- A self-certified copy of the educational/ professional qualification alongwith experience certificate should be sent alongwith the application.
- No TA/DA will be paid for attending the interview process.
- Selected candidates would be required to join at the earliest, maximum within one month from the offer of appointment.

Declaration:

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue / false / incorrect or if I do not satisfy the eligibility criteria, my candidature / appointment will be cancelled / terminated, without assigning any reasons. I have read the contents of the advertisement and agree to abide by the rules, regulations and procedures for appointment to the post.

Date : _____

Place : _____

(Signature of Applicant)