

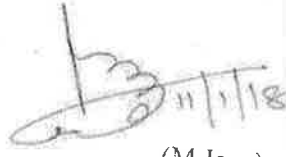
Shastri Bhawan, New Delhi-110001  
11<sup>th</sup> January, 2018

Vacancy Circular

**Subject:** Appointment to the post of Managing Director in National Safai Karamcharis Finance & Development Corporation (NSKFDC) on deputation basis without absorption through Search-cum-Selection Committee.

Application are invited for filling up the post of Managing Director, National Safai Karamcharis Finance & Development Corporation (NSKFDC) on deputation basis without insisting on the rule of immediate absorption from All India Service/Central Service Officers for a period of 5 years from the date of assumption of charge of the post, or until further orders, whichever is earlier.

2. The post of Managing Director, National Safai Karamcharis Finance and Development Corporation (NSKFDC) has been exempted from the rule of immediate absorption with the concurrence of Department of Public Enterprises and approval of the Appointments Committee of the Cabinet (ACC).
3. Company profile, Job Description, Eligibility, duration of post and other details for appointment to the post Managing Director, NSKFDC are also enclosed herewith (Annexure-I).
4. The Cadre Controlling authorities are requested to forward the duly filled in applications (Curriculum Vitae as per proforma enclosed) of the eligible and willing officers, who can be spared immediately, alongwith CR Dossiers for the last five years and Vigilance clearance report as per the enclosed proforma. The Curriculum Vitae duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to the post of Managing Director, NSKFDC on deputation basis. The application complete in all respects may be forwarded to the **Secretary (SJ&E), Department of Social Justice and Empowerment, Shastri Bhawan, New Delhi-110001 latest by 31.03.2018.**
5. It is also requested that advance action may be taken to keep the ACRs for last 5 years, of those candidate ready along with their vigilance profile [(i) Penalty imposed, if any, during the last 10 years (ii) Details of disciplinary action initiated/being initiated if any, etc.] to be furnished as and when selection meeting is scheduled.

  
(M.Jena)  
Under Secretary to the Govt. of India  
Tele: 23385171

Encl: As above

To,

1. The Secretary, Department of Agriculture, Cooperation & Farmers Welfare, Room No. 115, Krishi Bhawan, New Delhi-110001
2. The Secretary, Department of Animal Husbandry, Dairying & Fisheries, Room No.229, Krishi Bhawan, New Delhi-110001
3. The Secretary, Department of Agriculture Research and Education, Room No.105 KB, Krishi Bhawan, New Delhi-110001

4. The Secretary, Department of Atomic Energy, Anushakti Bhawan, Chatrapathi Shivaji, Maharashtra Marg, Mumbai-400001
5. The Secretary, Ministry of Ayush, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi-110023
6. The Secretary, Department of Fertilizers, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
7. The Secretary, Department of Chemical and Petrochemicals, Room No. 217, A-Wing, Shastri Bhawan, New Delhi-110001
8. The Secretary, Department of Pharmaceuticals, Room no.341 A, A Wing, Shastri Bhawan, New Delhi-110001
9. The Secretary, Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi-110003
10. The Secretary, Ministry of Coal, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
11. The Secretary, Department of Commerce, New Delhi-110021
12. The Secretary, Department of Industrial Policy & Promotion, Udyog Bhawan, New Delhi-110011
13. The Secretary, Department of Telecommunications, Room No.210, Sanchar Bhawan, Rafi Marg, New Delhi-110001
14. The Secretary, Department of Posts, Dak Bhawa, Sansad Marg, New Delhi-110001
15. The Secretary, Department of Consumer Affairs, 49, Krishi Bhawan, New Delhi-110001
16. The Secretary, Department of Food and Public Distribution, Room No.169, Krishi Bhawan, New Delhi-110001
17. The Secretary, Ministry of Corporate Affairs, A-Wing, Shastri Bhawan, Rajendra Prasad Road, New Delhi-110001
18. The Secretary, Ministry of Culture, 502-C, Shastri Bhawan, New Delhi-110001
19. The Secretary, Department of Defence Finance, 139, South Block, New Delhi-110012
20. The Secretary, Department of Defence Production, 136, South Block, New Delhi-110012
21. The Secretary, Department of Ex-Servicemen Welfare, 5-A, South Block, New Delhi
22. The Secretary, Department of Defence Research & Development, New Delhi
23. The Secretary, Department of Defence, 101-A, South Block, New Delhi-110011
24. The Secretary, Ministry of Development of North Eastern Region, Vigyan Bhawan, Annexe, Maulana Azad Road, New Delhi-110011
25. The Secretary, Ministry of Drinking Water & Sanitation, C-Wing, 4<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
26. The Secretary, Ministry of Earth Sciences, Block-12, CGO Complex, Lodhi Road, New Delhi-110003
27. The Secretary, Ministry of Electronics and Information Technology, Electronics Niketan, 6 CGO Complex, Lodhi Road, New Delhi-110003
28. The Secretary, Ministry of Environment, Forests & Climate Change, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
29. The Secretary, Ministry of External Affairs, South Block, New Delhi-110011
30. The Secretary, Department of Economic Affairs, North Block, New Delhi
31. The Secretary, Department of Expenditure, North Block, New Delhi-110001
32. The Secretary, Department of Revenue, 128-A/ North Block, New Delhi
33. The Secretary, Department of Financial Services, New Delhi-110001
34. The Secretary, Ministry of Food Processing Industries, Panchsheel Bhawan, August Kranti Marg, New Delhi-110049
35. The Secretary, Department of Health & Family Welfare, Nirman Bhawan, C-Wing, New Delhi-110001
36. The Secretary, Department of Health Research, Indian Red Cross Society Building, 1 Red Cross Road, New Delhi-110001
37. The Secretary, Department of Heavy Industry, Udyog Bhawan, New Delhi-110011

38. The Secretary, Department of Public Enterprises, Room No.305, CGO Complex, Block No.14, Lodhi Road, New Delhi
39. The Secretary, Department of Official Languages, Lok Nayak Bhawan, C-Wing, Khan Market, New Delhi-110003
40. The Secretary, Department of Inter State Council Secretariat, Ministry of Home Affairs, Vigyan Bhawan, New Delhi-110011
41. The Secretary, Department of Home, North Block, Central Secretariat, New Delhi-110001
42. The Secretary, Ministry of Housing and Urban Poverty Allevation, Nirman Bhawan, Maulana Azad Road, New Delhi-110011
43. The Secretary, Department of School Education & Literacy, New Delhi
44. The Secretary, Department of Higher Education, 127-C, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-
45. The Secretary, Ministry of Information and Broadcasting, Shastri Bhawan, New Delhi
46. The Secretary, Ministry of Investment & Public Asset Management, Room No.407, 4<sup>th</sup> Floor Block No.14, CGO Complex, Lodhi Road, New Delhi-110003
47. The Secretary, Ministry of Labour and Employment, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
48. The Secretary, Department of Justice, Shastri Bhawan, A-Wing, Dr. Rajendra Prasad Road, New Delhi-110001
49. The Secretary, Department of Legal Affairs, Room No.207, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
50. The Secretary, Legislative Department, Room No.405, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
51. The Secretary, Ministry of Micro, Small & Medium Enterprises, Udyog Bhawan, Rafi Marg, New Delhi-110011
52. The Secretary, Ministry of Mines, Shastri Bhawan, C-Wing, Dr. Rajendra Prasad Road, New Delhi-110001
53. The Secretary, Ministry of Minority Affairs, 11<sup>th</sup> Floor, Paryavaran Bhawan, CGO Complex, New Delhi-110003
54. The Secretary, Ministry of New & Renewable Energy, Block No.14, CGO Complex, Lodhi Road, New Delhi-110003
55. The Secretary, Ministry of Panchayati Raj, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
56. The Secretary, Ministry of Parliamentary Affairs, Parliament House, Sansad Marg, New Delhi-110001
57. The Secretary, Department of Personnel and Training, North Block
58. The Secretary, Department of Pension & Pensioner's Welfare, 514, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001
59. The Secretary, Department of Administrative Reforms and Public Grievances, 514, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001
60. The Secretary, Ministry of Petroleum & Natural Gas, A-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
61. The Secretary, Ministry of Power, Rafi Marg, Shram Shakti Bhawan, New Delhi-110001
62. The Secretary, Ministry of Road Transports and Highways, Transport Bhawan, Sansad Marg, New Delhi-110001
63. The Secretary, Department of Rural Development, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
64. The Secretary, Department of Land Resources, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
65. The Secretary, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi-110016

66. The Secretary, Department of Biotechnology, 7<sup>th</sup> Floor, Block-2, CGO Complex, Lodhi Road, New Delhi-110003
67. The Secretary, Department of Scientific & Industrial Research, Technology Bhavan, New Mehrauli Road, New Delhi-110016
68. The Secretary, Ministry of Shipping, Room No.401, Transport Bhawan, Sansad Marg, New Delhi-110001
69. The Secretary, Ministry of Skill Development & Entrepreneurship, 2<sup>nd</sup> Floor, Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, Near Connaught Place, New Delhi-110001
70. The Secretary, Ministry of Social Justice and Empowerment, Shastri Bhawan, C-Wing, Dr. Rajendra Prasad Road, New Delhi-110001
71. The Secretary, Department of Disability Affairs, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
72. The Secretary, Department of Space, Antariksh Bhavan, New BEL Road, Bangalore-560231
73. The Secretary, Ministry of Statistics and Programme, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001
74. The Secretary, Ministry of Steel, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110011
75. The Secretary, Ministry of Textiles, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110011
76. The Secretary, Ministry of Tourism, Transport Bhawan, Sansad Marg, New Delhi-110001
77. The Secretary, Ministry of Tribal Affairs, Room 738, Shastri Bhawan, A-Wing, New Delhi-110001
78. The Secretary, Ministry of Urban Development, Nirman Bhawan, C-Wing, Dr. Maulana Azad Road, New Delhi-110011
79. The Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
80. The Secretary, Ministry of Women and Child Development, Shastri Bhawan, A-Wing, Dr. Rajendra Prasad Road, New Delhi-110001
81. The Secretary, Department of Sports, C-Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
82. The Secretary, Department of Youth Affairs, Room No.1, C-Wing, Shastri Bhawan, New Delhi-110001
83. The Chief Secretary, Government of Andhra Pradesh Velagapudi Amaravati-522503
84. The Chief Secretary, Government of Arunachal Pradesh, Itanagar-791111
85. The Chief Secretary, Government of Assam, P.O. Assam Sachivalaya, Guwahati-781006
86. The Chief Secretary, Government of Bihar, Main Secretariat Building, Patna-800015
87. The Chief Secretary, Government of Chhattisgarh, Mahanadi Bhawan, Mantralaya, Naya Raipur-492002
88. The Chief Secretary, Government of Gujarat, Block No.1, 5<sup>th</sup> Floor, Sardar Bhawan, Sachivalaya, Gandhinagar-382010
89. The Chief Secretary, Government of Goa, Panaji-403001
90. The Chief Secretary, Government of Haryana, Chandigarh-160001
91. The Chief Secretary, Government of Himachal Pradesh, Shimla-171002
92. The Chief Secretary, Government of Jammu & Kashmir, Srinagar-190001
93. The Chief Secretary, Government of Jharkhand, Ranchi-834001
94. The Chief Secretary, Government of Karnataka, Bangalore-560001
95. The Chief Secretary, Government of Kerala, Thiruvananthapuram-695001
96. The Chief Secretary, Government of Madhya Pradesh, Bhopal-462004
97. The Chief Secretary, Government of Maharashtra, Mantralaya, Mumbai-400032
98. The Chief Secretary, Government of Manipur, Old Secretariat, Bapupara, Imphal-795001
99. The Chief Secretary, Government of Meghalaya, Shillong-793001
100. The Chief Secretary, Government of Mizoram, Aizawl-796001
101. The Chief Secretary, Government of Nagaland, Kohima-797001.

102. The Chief Secretary, Government of Odisha, Bhubaneswar-795001.
103. The Chief Secretary, Government of Punjab, Chandigarh-160001.
104. The Chief Secretary, Government of Rajasthan, Jaipur- 302005.
105. The Chief Secretary, Government of Sikkim, New Secretariat, Development Area, Gangtok-737101.
106. The Chief Secretary, Government of Uttarakhand, Dehradun-248001.
107. The Chief Secretary, Government of Tamilnadu, Chennai-600009.
108. The Chief Secretary, Government of Telangana, Secretariat, Hyderabad-500022.
109. The Chief Secretary, Government of Tripura, New Secretariat Complex, Agartala-799011.
110. The Chief Secretary, Government of Uttar Pradesh, Shri Lal Bahadur Shastri Bhawan, Lucknow-226001.
111. The Chief Secretary, Government of West Bengal, Kolkata-700001.
112. The Chief Secretary, Government of NCT of Delhi, Delhi Secretariat, New Delhi.
113. The Chief Secretary, Administrator Union Territory of Lakshadweep, Lakshadweep House, Kavaratti-68258.
114. The Chief Secretary, Union Territory of Daman & Diu, Secretariat, Moti Daman-396220.
115. The Chief Secretary, Andaman & Nicobar Administration Secretariat, Port Blair.
116. The Chief Secretary, Government of Puducherry, Chief Secretariat, Goubert Avenue Puducherry-605001.
117. The Chief Secretary, Government of Chandigarh, 4<sup>th</sup> Floor, Haryana Civil Secretariat, Chandigarh.
118. The Chief Secretary, Government of Dadra & Nagar Haveli, Secretariat, 66KVA Road, Amli, Silvassa-396230.
119. Shri Naresh Arya, Deputy Director, DoPT, North Block, New Delhi.
120. Shri Ashish Kumar, Director, PESB- with a request to put the vacancy on PESB website for wide circulation.
121. Director (Tech.), NIC DoSJE with the request that this vacancy circular along with annexure may be posted on the official website of DoSJE.

It is requested that the vacancy circular may please be given wide publicity in their Ministries/Deptt.

Copy also to: Managing Director, NSKFDC – He is requested to advertise the vacancy on their website and new papers.



(M.Jena)  
Under Secretary to the Govt. of India  
Tele: 23385171

Government of India  
Ministry of Social Justice and Empowerment  
Department of Social Justice and Empowerment  
Shastri Bhawan, New Delhi-110001

**Subject:** Appointment to the post of Managing Director in National Safai Karamcharis Finance & Development Corporation (NSKFDC) on deputation basis through Search-cum-Selection Committee by Department of Social Justice and Empowerment.

**NAME OF THE PSU:** National Safai Karamcharis Finance & Development Corporation (NSKFDC)

**NAME OF THE POST:** MANAGING DIRECTOR

**SCHEDULE OF CPS:** SCHEDULE C

**SCALE OF THE POST:** Rs.65000-75000

**1. COMPANY PROFILE**

National Safai Karamcharis Finance & Development Corporation was incorporated on 24.01.1997 as a company not for profit under Section 25 of the Companies Act 1956. The main objective of the company is to promote socio economic upliftment of Safai Karamcharis/Scavengers and their dependents by way of providing financial assistance at concessional rates of interest. NSKFDC is a schedule -'C' CPSE Financial services sector under the administrative control of the M/o Social Justice and Empowerment with 100% shareholding by the Government of India.

Its Registered and corporate offices are at New Delhi

The authorised and paid up capital of the Company was Rs.600 crore and Rs.494.99 crore respectively as on March 31, 2015.

The shareholding of the Government of India in the company is 100%.

**2. JOB DESCRIPTION AND RESPONSIBILITIES**

The Managing Director is the Chief Executive of the Corporation and accountable to its Board and Government/Share holders. He is responsible for the functioning of the corporation for achieving its corporate objectives and performance parameters.

**3. ELIGIBILITY**

1. AGE: On the date of occurrence of vacancy (DOV)

Age of superannuation 60 years			
Internal		Others	
Minimum	Maximum	Minimum	Maximum
40	2 years of residual service as on the date of vacancy w.r.t. the date of superannuation.	40	3 years of residual service as on the date of vacancy w.r.t. the date of superannuation.

4. **QUALIFICATION:**

The applicant should be a graduate with good academic record from a recognised University. Persons with Technical/MBA qualifications will have an added advantage.

5. **EXPERIENCE:**

The applicant should possess adequate experience at a senior level of management in a large organisation of repute.

Experience in management and familiarity with Finance and social sector banking will have added advantage. Knowledge of project financing is desirable.

6. **PAY SCALE/RANK/ LEVEL:**

The minimum length of service required in the eligible scale/rank/level will be one year for internal candidates, and two years for others as on the date of vacancy.

(a) Applicants from CPSEs should be working in the following or a higher pay scale:

**Eligible Scale of Pay**

1. Rs. 6250-7475 (IDA) Pre 01/01/1992
2. Rs. 8520-10050 (IDA) Post 01/01/1992
3. Rs. 18500-23900 (IDA) Post 01/01/1997
4. Rs. 43200-66000 (IDA) Post 01/01/2007
5. Rs. 14300-18300 (CDA) Pre-revised
6. Rs. 37400-67000 + GP 8700 (CDA)

- (b) i. Applicants from Central Govt. / All India Services should be holding a post of the level of Director in Govt. of India or carrying equivalent scale of pay.  
ii. Applicants from the Armed forces of the Union should be holding a post of the level of Brigadier in the Army or equivalent rank in Navy/Air Force.
- (c) Applicants from State Public Sector Enterprises should be working at Board level position.

7. **CONDITION OF IMMEDIATE ABSORPTION FOR CENTRAL GOVERNMENT OFFICERS**

Exempted from the Rule of immediate absorption.

8. **DURATION OF APPOINTMENT**

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

9. **SUBMISSION OF APPLICATIONS**

All applicants should send their applications as per the format at Annexure.

The applicants should submit their applications through proper channel as follows:

(a) Government Officers, including those of the Armed Forces of the Union and All India Services: through Cadre Controlling authority.

(b) CMDs/MDs/Functional Directors in CPSE: through the concerned Administrative Ministry.

(c) Below Board level in CPSE: through the concerned CPSE.

(d) CMDs/MDs/Functional Directors in State PSE: through the concerned Administrative Secretary and Cadre Controlling Authority, if any, of the State Government.

**10. UNDERTAKING BY THE CANDIDATE**

Every candidate has to give an undertaking as a part of the application that he/she will join the post, if selected. If an applicant does not give such undertaking, the application would be rejected.

**For candidates from Central Government/Armed Forces of the Union/ All India Services**

(a) If a candidate conveys his/her unwillingness to join after the interview is held, he/she would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) Further, if a candidate conveys his/her unwillingness to join after the issue of offer of appointment, he/she would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

**11.** Last time/date of receipt of complete application duly forwarded in PESB is by **17.00 hours on 31.03.2018**. No application shall be entertained under any circumstances after the stipulated time/date. Incomplete applications and applications received after the stipulated time/date shall be **REJECTED**. Search-cum-Selection Committee reserves the right to shortlist applicants for interview.

**12.** Applications are to be addressed to **Secretary (SJ&E), Department of Social Justice and Empowerment, Shastri Bhawan, New Delhi-110001**



## CURRICULUMVITAE PROFORMA

S.No.	Particulars						
1.	Name and Address in Block Letters						
2.	Date of Birth in Christian era						
3.	Date of retirement under Central/State Government Rules						
4.	Educational Qualifications						
5.	Whether Educational and other Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/		Qualifications/Experience possessed by the officer			
		Essential	(1)				
			(2)				
			(3)				
		Desired	(1)				
			(2)				
6.	Please State clearly whether in the light of entries made by you meet the requirement of the post.						
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient	Office/Institution	Post Held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
8.	Nature of Present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent						
9.	In case the Present employment is held on deputation/contract basis, please state- a)The date of initial appointment b)Period of appointment on deputation/contract c)Name of the parent office/organization to which you belong						

<p>10. Additional details about present employment</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Govt.</p> <p>b) State Govt.</p> <p>c) Autonomous Organisation</p> <p>d) Government Undertaking</p> <p>e) Universities</p> <p>f) Other</p>	
<p>11. Please State whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p>	
<p>12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p>	
<p>13. Total emoluments per month now drawn</p>	
<p>14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Profession training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).</p>	

15.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Government are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the candidate  
Address

Countersigned

(Employer with Seal)

PROFORMA TO BE FILLED FOR VIGILANCE CLEARANCE

NAME OF THE OFFICER:

Note:

1. Each column should be replied in descriptive manner.
2. Proforma should be signed by an officer not below the rank of under Secretary.

1.	Details of disciplinary proceedings initiated against the officer during his career, so far.	
2.	Whether complaints including that of corruption, against the officer, which in the view of the state government may have a direct bearing/relevance on the vigilance status of the officer. If so, full facts of the pending matter.	
3.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	
4.	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and final outcome thereof.	
5.	Whether the name of officer appears in the Agreed List.	

Signature & stamp  
of the officer certifying the proforma.